



*Student's parent/guardian must initiate withdrawal.*

*A student may NOT withdraw themselves.*

# Reedy High School

## Withdrawal Information

Please allow 24 hours to complete process

Parent/Guardian needs to contact the Registrar:

Jackie Ryan [RyanJ@friscoisd.org](mailto:RyanJ@friscoisd.org) or 469.633.6417

- Provide Name and Grade of Student
- Provide Last Date Student will attend Reedy
- Provide Name of New School
- Provide City and State of New School
- If Withdrawn to Home School, Provide Name of Home School Program

After the student has turned in all textbooks, library books, and any equipment/uniforms belonging to Reedy HS the parent will receive the following:

- Copy of Withdrawal Form that includes Immunizations
- Copy of Most Recent Report Card
- Copy of Transcript

*The new school will need to request OFFICIAL RECORDS from Jackie Ryan, Registrar, via TReX or Fax a Request for Records to 469.633.6457.*