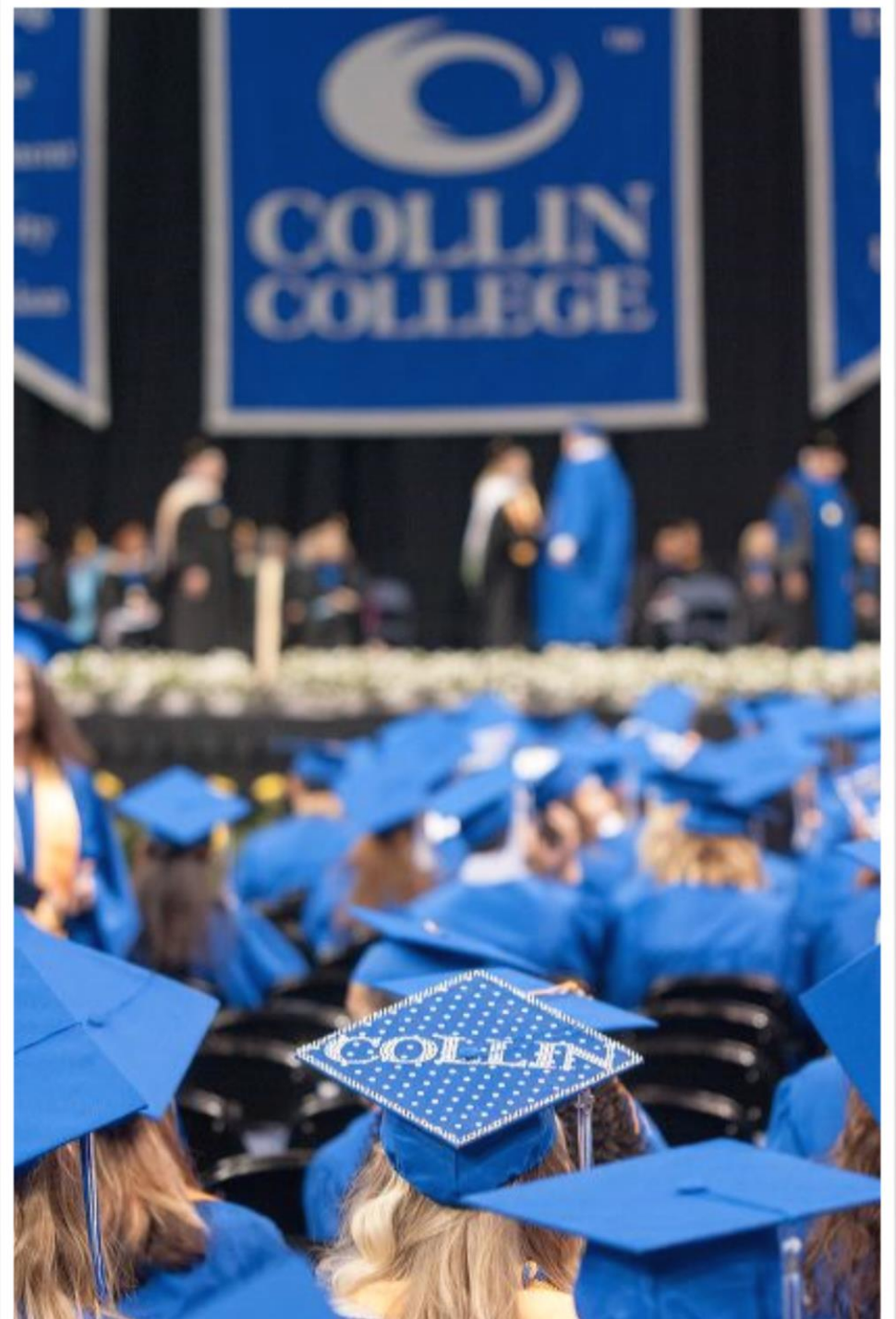


# Dual Credit Student Orientation




# Agenda

- Student Services
- Preparing for Class
  - Textbooks
  - Computer Tools
  - Syllabus
  - FERPA
- College Credit
  - Transcripts
  - Transferring courses
- College Expectations
  - Plagiarism
  - Writing in College
  - Writing Center & Library

# Collin College Student Services

## Academic Support

- Online Tutoring 
- Library
- Math Lab
- Writing Center
- Science Den

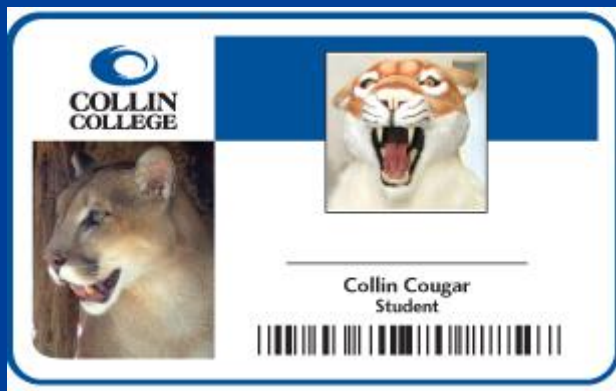
## Personalized Support

- Disability Services (ACCESS)
- Fitness Center
- Dean of Students

\*See Handout for hours & locations

# College ID and Parking Sticker

- Get from Student Life Office for FREE
- Provide valid picture ID & CWID number
- ID allows you to use campus services
- Replacement card costs \$2
- Special Collin Discounts for: Hawaiian Falls, Six Flags, Hurricane Harbor, Medieval Times & other local vendors



## Frisco Campus

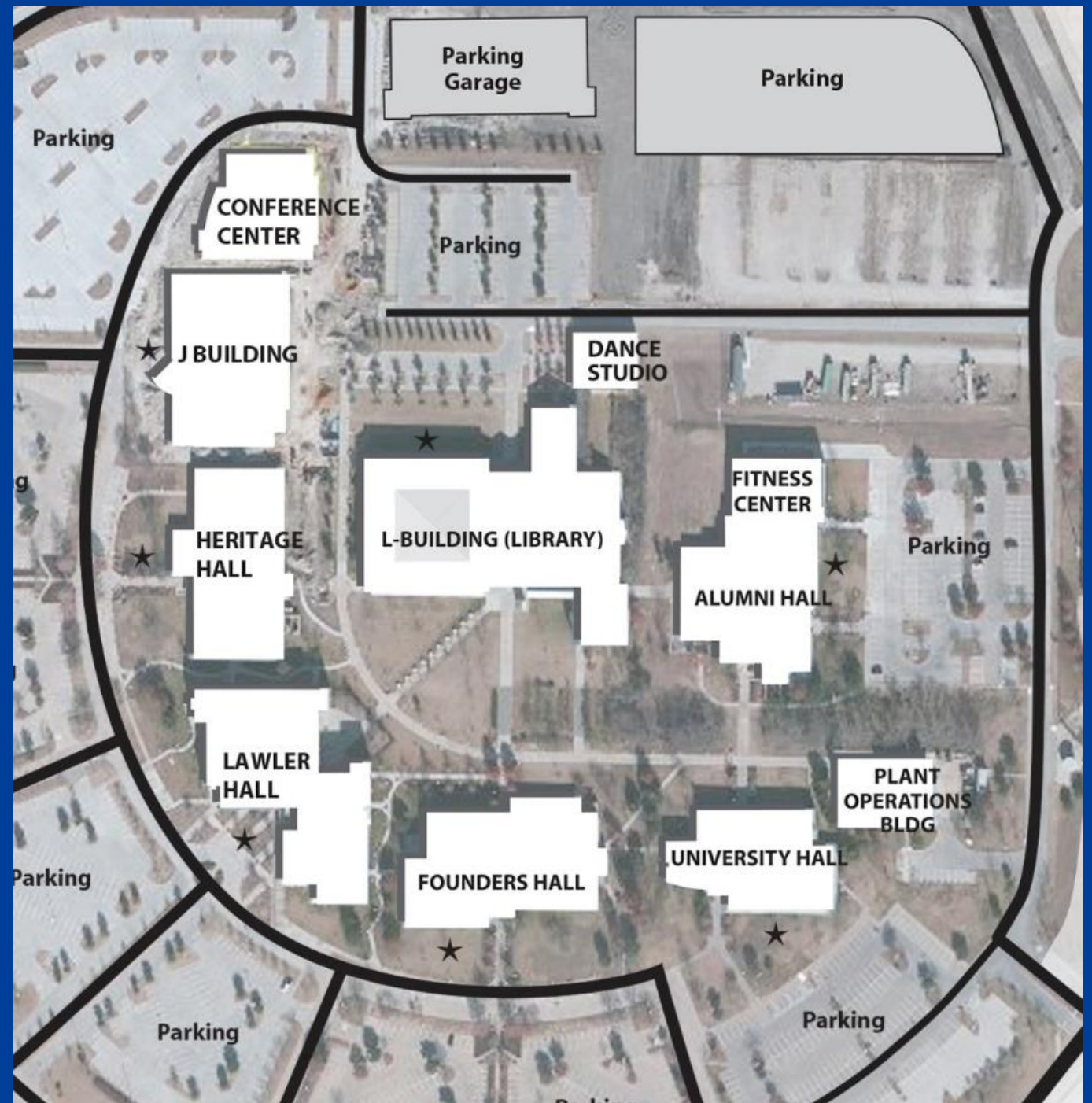
Alumni Hall - A-185

8 a.m. – 8 p.m. Monday & Tuesday  
8 a.m. – 5 p.m. Wednesday & Thursday  
9 a.m. – 5 p.m. Friday



# Campus Tours at Lawler Hall

Wednesdays &  
Fridays at 1pm



# Preparing for Class: Textbooks

- You provide your own textbooks in college
  - buy or rent
  - new or used
- You may need to buy an access code for the online textbook & homework
- You may purchase books from [Collin College Bookstore](#) or your preferred retailer, but verify the ISBN & Edition
- Cougarweb → My Class Schedule

Home - CougarWeb | My Class Schedule

https://vssb.collin.edu/PROD/bwskfshd.P\_CrseSchdDetl

Personal Information | **Student** | Financial Aid

Search  Go RETURN TO MENU SITE MAP HELP EXIT

### My Class Schedule

Total Credit Hours: 6.000

**Implementing an Advanced Server Infrastructure - ITMT 2374 - XA7**

**Associated Term:** Spring 2017 - Credit  
**CRN:** 30805  
**Status:** Registered Successfully on Nov 14, 2016  
**Assigned Instructor:** Scott R. Rachui

**Grade Mode:** Standard Letter  
**Credits:** 3.000  
**Level:** Undergraduate  
**Campus:** Allen Center

[Bookstore - Textbooks and/or Materials](#)

**Scheduled Meeting Times**

Type	Time	Days	Where	Date Range	Schedule Type	Instructors
Class	6:00 pm - 10:50 pm	MW	Allen High School CC104	Mar 20, 2017 - May 13, 2017	Lecture/Lab	Scott Russell Rachui (P)

**Elementary Statistical Methods - MATH 1342 - S11**

**Associated Term:** Spring 2017 - Credit  
**CRN:** 31773  
**Status:** Registered Successfully on Nov 14, 2016  
**Assigned Instructor:** Prabhat Dixit

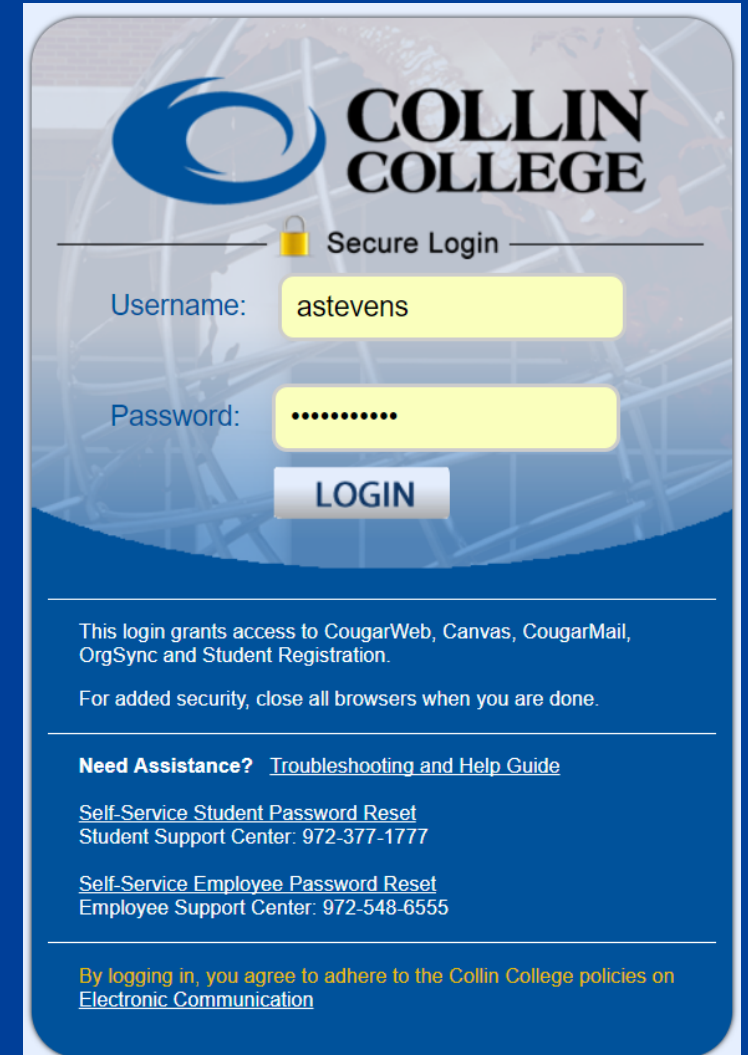
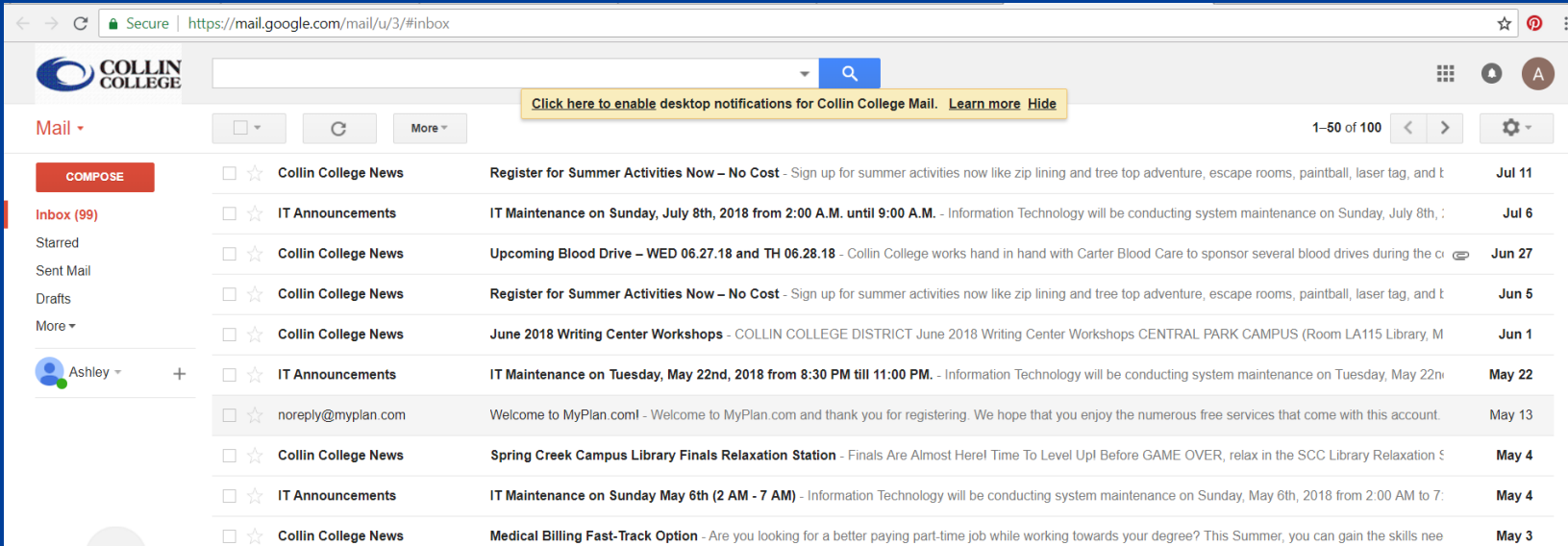
**Grade Mode:** Standard Letter  
**Credits:** 3.000  
**Level:** Undergraduate  
**Campus:** Spring Creek Campus

[Bookstore - Textbooks and/or Materials](#)

**Scheduled Meeting Times**

Type	Time	Days	Where	Date Range	Schedule Type	Instructors
Class	1:00 pm - 4:00 pm	S	Spring Creek Campus K211	Jan 17, 2017 - May 14, 2017	Lecture	Prabhat Dixit (P)
Class	TBA	TBA		Jan 17, 2017 - May 14, 2017	Lab	Prabhat Dixit (P)

# Preparing for Class: Computer Tools





Run a degree audit anytime to see courses, grades, GPA, etc.

Prepared On	02/27/2018 10:58 AM	Program Code	AA_GENA_CC	Catalog Year	Fall 2018
Student ID		Graduation Date	UNKNOWN	Job ID	2018022710582298

Audit Results Course History Applied Exceptions

**Audit**  
You are here: Audit

**Categories**  
Click on any area of the graph for further detail.

Hours GPA

Hours

GPA

Complete  In Progress  Unfulfilled  Planned

Open All Sections  Close All Sections

**AT LEAST ONE REQUIREMENT HAS NOT BEEN SATISFIED**

- > Students must complete 60 credit hours
- > Students must earn a 2.00 Overall GPA
- > At least one sophomore-level literature course
- > 010 Communication Component
- > 020 Mathematics Component
- > 030 Life and Physical Sciences Component
- > 040 Language, Philosophy and Culture Component
- > 050 Creative Arts Component
- > 060 American History Component
- > 070 Government/Political Science Component
- > 080 Social and Behavioral Sciences Component
- > 090 Collin Options
- > Complete 15 - 18 credit hours of degree requirements and general studies electives.

Printer



# Need Technical Help?

- Collin College Information Desk: (972) 881-5790
- Student Technical Support: (972) 377-1777
- <http://www.collin.edu/aboutus/helpdesk.html>
- **Forgot Username/Password/CWID?**
  - Send an e-mail to [admissions@collin.edu](mailto:admissions@collin.edu)
  - Email request must include full legal name, date of birth from the e-mail address you provided on your Collin Application



Monday – Thursday: 8am – 6pm  
Friday: 8am – 5pm  
via phone, email and appointment

Phone: 972.881.5870  
Email: [eLC@collin.edu](mailto:eLC@collin.edu)

Campus locations:  
CPC LA232, PRC H207 and SCC L257

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Assisting faculty and students with  
teaching and learning with technology

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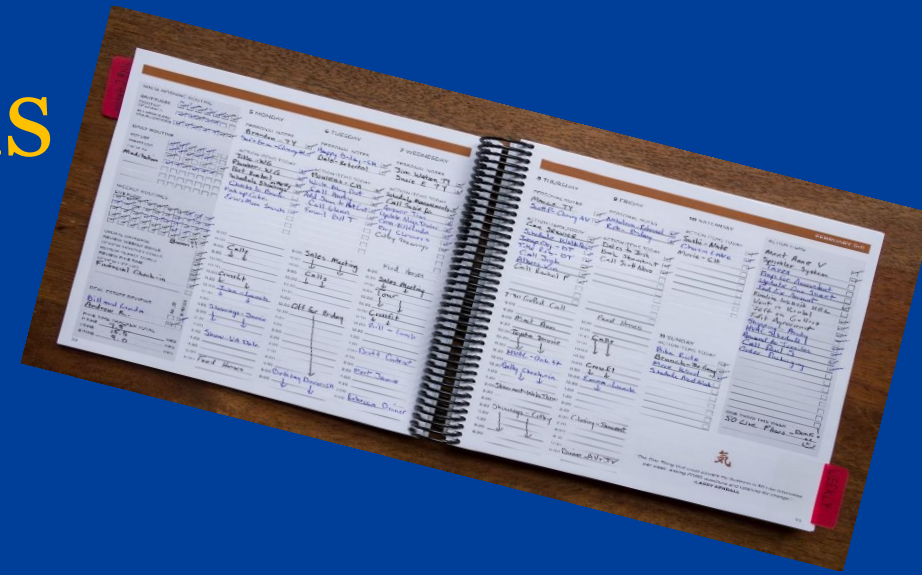
# Preparing for Class: The 1<sup>st</sup> Day

- Be on time
- Bring pencil, pen, paper for notes
- Read the syllabus ahead of time
- Ask questions
- Know what class you're registered for



# Preparing for Class: Syllabus

- Let's review a sample syllabus
- Plan your semester using a planner (paper or Google Calendar)
- Most of your work will be done outside of class (~6 hours/week per course)
- If you will miss class communicate with your professor beforehand
- Communication with your instructor should be through CougarMail



# Check Collin Schedule

Home - CougarWeb  
https://cougarweb.collin.edu/web/home-community

Luminis My Account Portlet  
Click here to edit My Account

Personal Information  
View Addresses and Phones  
View E-mail Addresses  
Update CougarAlert Contact Information  
View Library Barcode Number  
Training Requirements, Advising & Surveys

"ENGL-1301.F08: Composition I" 6KB Oct 18  
Assignment Graded: Personal Reflection, ENGL-1301.F08: Composition I

"ENGL-1301.F08: Composition I" 6KB Oct 18  
Assignment Graded: Writing Project 1 - Exploratory Essay, ENGL-1301.F08: Composition I

"UNDAYS | Student ID" Oct 11  
Verify Your Student Status

Calendar - Powered by Google  
Filter Calendars

Registration Tools  
Registration Status  
Course Catalog & Descriptions  
Look Up Classes  
Add, Drop or Withdraw  
Texas General Education Core Status

Student Quick Links  
**My Class Schedule**  
Texas General Education Core Status  
Week at a Glance  
My Balance  
Pay By Credit Card/Check  
1098T Tax Information  
My Grades  
Transcripts  
My Financial Aid  
Degree Audit  
Enrollment Verification  
Apply to Graduate

Home - CougarWeb  
My Class Schedule  
https://vssb.collin.edu/PROD/bwskfshd.P\_CrseSchdDet

COLLIN COLLEGE

Personal Information Student

Search  Go RETURN TO MENU SITE MAP HELP EXIT

## My Class Schedule

Total Credit Hours: 6.000

**Principles of Microeconomics - ECON 2302 - F03**

**Associated Term:** Fall 2016 Credit  
**CRN:** 17507  
**Status:** Registered Dual Credit Course on Jun 14, 2016  
**Assigned Instructor:** James A. Makokha

**Grade Mode:** Standard Letter  
**Credits:** 3.000  
**Level:** Undergraduate  
**Campus:** Preston Ridge Campus

**Scheduled Meeting Times**

Type	Time	Days	Where	Date Range	Schedule Type	Instructors
Class	1:00 pm - 2:15 pm	MW	Preston Ridge Campus J220	Aug 22, 2016 - Dec 11, 2016	Lecture	James Aggrey Makokha (P)

Course Title

Class Days

Class Time

Room Number



# Lunch

- If you have 3<sup>rd</sup> period Collin
  - bring your lunch
  - leave at 12:05
  - cafeteria doesn't open until 12:35



# FERPA

## Family Educational Rights and Privacy Act

- Similar to HIPAA law.
- Federal law that ensures privacy of student educational records (*begins when student starts college regardless of age*).
- Collin College cannot share grades, course schedules, test scores, etc. with parents.
- A great opportunity for students to learn the college process and take on new responsibilities.
- Students can authorize confidential information to be released by completing a FERPA Authorization form.
- The FERPA Authorization is located on the student's CougarWeb account.
- This form is valid until the student revokes the authorization. There is no time limit for this form.



# College Grades

- College daily grades are reported in Canvas
- Keep track of your grades as assignments are returned. Not all assignments are graded.
- In college courses, it is not abnormal to have only 4 graded assignments for the semester.
- **STUDENTS** (not parents), always, always, always communicate concerns regarding grades with your professor directly.

# Collin College Transcript

- Your final grade will remain on your Collin College Transcript
- You must send your official Collin College Transcript to all colleges you apply to.
- Maintain at least a 2.0 GPA to remain in Good Academic Standing (leads to Academic Warning, then Academic Probation)
- GPA Calculator:  
<https://www.collin.edu/studentresources/support/advisinggradecal.html>
- If you are not doing well in your course, reach out to your instructor, high school counselor, and the special admissions coordinator that works with your high school.



# How to Order Collin College Transcript



APPLY GIVE VISIT

transcript

COUGARWEB LOGIN >

Collin County Community College District  
McKinney, TX

ACADEMICS ADMISSIONS & AID RESOURCES ABOUT COMMUNITY & BUSINESS

Search

transcript

About 824 results (0.13 seconds)

[Transcript Requests - Collin College](#)  
[www.collin.edu/studentresources/support/transcript.html](http://www.collin.edu/studentresources/support/transcript.html)

Transcript Requests. Official Transcripts from Collin College are now able to be ordered from Credential Solutions. To order Official Transcripts please Click ...

## Transcript Ordering Services Collin County Community College District

Do not use browser back or forward buttons  
Your session will time out after **60 minutes** of no activity

Begin Order

### ▼ Pricing and Payment

#### Processing and Transcript Charges

Standard Request (Official) - Deliver to Recipient	\$5.00 <i>Per Transcript</i>
--	------------------------------

#### Electronic Delivery Charges

Electronic Transcript Delivered to College/University	\$0.00 <i>Additional Per Transcript</i>
PDF Delivered to College/University	\$0.00 <i>Additional Per Transcript</i>
PDF Transcript Downloaded by Third-Party Recipient	\$0.00 <i>Additional Per Transcript</i>

#### Printed Delivery Charges

1st Class Mail	\$0.00 <i>Per Transcript</i>
Domestic Federal Express to main 48 states	\$20.00 <i>Additional Per Recipient</i>
Domestic Federal Express to Alaska or Hawaii	\$23.00 <i>Additional Per Recipient</i>
International Federal Express	\$43.00 <i>Additional Per Recipient</i>

## Transcript Requests

Official Transcripts from Collin College are now able to be ordered from Credential Solutions. To order Official Transcripts please [Click Here](#)


# TransferU – Transfer Guides

- Collin.edu → search “TransferU” → click school & major
- Dual credit courses are transferrable to most public 4-year colleges & universities in Texas with grade “C” or better

**BUSINESS ADMINISTRATION (BS)**  
Naveen Jindal School of Management

**2017-2018 Transfer Plan using the Texas Common Course Numbering System**

This transfer plan is intended as a *general* guide for UT DALLAS' lower-division major requirements and Core Curriculum requirements.  
Please consult the current online UT DALLAS catalog for complete degree plan requirements.  
<http://catalog.utdallas.edu/2017/undergraduate/programs>



UT DALLAS REQUIREMENT	TCCNS COURSE EQUIVALENT**
<b>I. UT DALLAS CORE CURRICULUM REQUIREMENTS: 42 semester credit hours</b>	
<b>Communication: 6 semester credit hours</b> <span style="float: right;"><b>010 Core Code</b></span>	
<p><b>COMM 1311</b> Survey of Oral &amp; Technology-based Communication <b>RHET 1302</b> Rhetoric</p>	<p><b>SPCH 1311</b> <b>ENGL 1302*</b></p> <p><small>*(ENGL 1301 is prerequisite to ENGL 1302 and must be completed prior to taking ENGL 1302. ENGL 1301 can be used to satisfy three semester credit hours of the Communication Core Curriculum requirement.)</small></p>
<b>Mathematics: 3 semester credit hours</b> <span style="float: right;"><b>020 Core Code</b></span>	
<p><b>MATH 1325*</b> Applied Calculus I or <b>MATH 2413*</b> Differential Calculus</p> <p><small>*(MATH 1325 or 2413 is a major requirement that will also satisfy the three-semester-credit-hour Mathematics Core Curriculum requirement.)</small></p>	<p><b>MATH 1325</b> or <b>MATH 2413 or 2313</b></p>

# College Expectations: No Plagiarism

- **Plagiarism** is using the ideas and/or words of others in your writing without clearly acknowledging the source.
- Whether plagiarism occurs intentionally or accidentally, ignorance is no defense; colleges have severe penalties for confirmed cases of plagiarism, made even easier to identify by programs such as *turnitin.com*

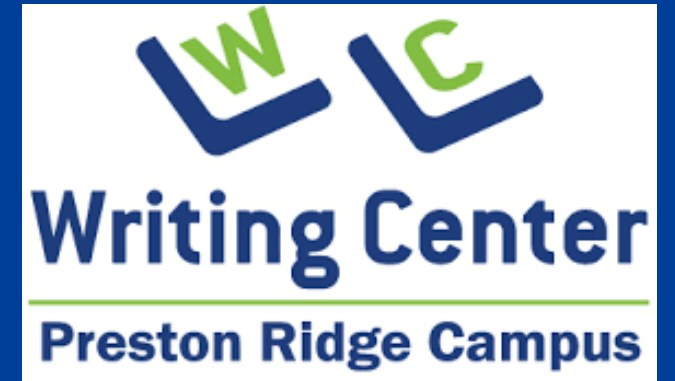
(abbreviated from PRC Writing Center Handout)



# Types of Plagiarism

- ***Direct plagiarism:***
  - writing composed by a peer, friend, family member, or anyone else and submitted by a student with or without the writer's knowledge
  - writing purchased from an individual or website (e.g., an online "paper mill")
  - writing that is copied in whole or part from a website, book, article, film, broadcast, or any other published or unpublished source.
- ***Self-plagiarism:***
  - you cannot "recycle" an essay for more than one class?
  - All the writing you submit for a grade must be new writing composed for a specific class and assignment.
- ***Mosaic plagiarism:***
  - Taking an excerpt from a source and replacing key words with synonyms to make the excerpt appear to be original work
  - All paraphrased material should be followed by a citation.
- ***Accidental plagiarism:***
  - The writer might misquote a source, forget to include a citation, cite the source incorrectly, or misunderstand how to paraphrase or quote a source.
  - **Even if you did not intend to plagiarize, you can be penalized.**





## Know and Use Your Resources

- Writing Center (online, in-person, workshops)
- Library
- Dictionary
- Websites (Purdue OWL)



# Library Resources

- Library catalog to find books & media resources

- Databases to find journal articles

- Check out books, DVDs, etc.

- Access music online

The screenshot shows the CougarCAT library catalog interface. At the top, there are navigation links for Language, Campus, and Large Text, along with a Log In button. The main header features the Collin College logo and the text 'CougarCAT Your Library Catalog COLLIN COLLEGE LIBRARIES'. Below this, there are menu items for Library Info, Search, My Account, and Help. The central area contains a search bar with a 'Keyword search:' label, a search button, and dropdown menus for 'Search by:' (set to 'Any Field') and 'Limit by:' (set to 'All formats'). There is also a checkbox for 'Course reserve items only' and a link for 'More Search Options'. A message at the bottom of the search area says 'Need help searching? Click here for tips and instructions'. On the left side, there are expandable sections for 'Library Information' (including Hours and Locations, Borrowing Guidelines, and Ask a Librarian), 'Access to Other Libraries' (including Frisco Public Library, McKinney Public Library, Plano Public Library, and More...), and 'New Titles'.

The screenshot shows the CougarWEB library website. The top navigation bar includes the Collin College logo and the text 'COUGARWEB'. Below the navigation bar, there is a breadcrumb trail: '/ Collin College Library / Sources / Find Articles From Magazines, Newspapers, Journals, and More...'. The main heading is 'Find Articles From Magazines, Newspapers, Journals, and More...'. Below this, there are three bullet points: 'Find Specific Journal Titles', 'FAQs about accessing databases from off-campus or home', and 'Database access for current credit students, faculty and staff'. A note states 'Community access available only through local public libraries'. There are two main sections for database listings: 'Databases Alphabetical by Title' with a horizontal list of letters from A to W, and 'Databases by Subject and Format' with two columns of links. The first column includes links for General Reference, Arts, Music & Humanities, Audio, Video, Image, & Map, Business, E-books, Education & Professional Development, Government, Law & Political Science, and History & Biography. The second column includes links for Literature, Poetry & Books, Medicine, Nursing, Dental & Health, Newspapers, Philosophy & Religion, Psychology & Sociology, Science & Technology, Speech Communication, and Spanish Language.

## Important Dates

First Day of Classes	August 27
Census Date – Last Day to Drop	September 10
Last Day to Withdraw	October 19
Final Exams	December 10-14
Instructor Grades Due	December 17

## Refund Dates

100% Refund	Through August 26
70% Refund	August 27 - September 13
25% Refund	September 14 - 19
0% Refund	After September 20

# Classroom locations at Frisco High School

<b>Engl 1301</b>	<b>M/W</b>	<b>W114</b>
<b>Engl 1301</b>	<b>T/TH</b>	<b>W114</b>
<b>Govt 2305</b>	<b>M/W</b>	<b>C105</b>
<b>Hist 1302</b>	<b>T/TH</b>	<b>C105</b>