

- Attending scheduled conferences and requesting additional conferences as needed. To schedule a telephone or in-person conference with a teacher, school counselor, or principal, please call the school office for an appointment. The teacher will usually return your call or meet with you during his or her conference period or before or after school.
- Becoming a school volunteer.
- Participating in campus parent organizations.
- Serving as a parent representative on the district-level or campus-level planning committees, assisting in the development of educational goals and plans to improve student achievement. [For further information, see policies at BQA and BQB, and contact the campus administration.]
- Serving on the School Health Advisory Council (SHAC), assisting the district in ensuring local community values are reflected in health education instruction and other wellness issues. [See policies at BDF, EHAA, FFA, and information in this handbook at **School Health Advisory Council (SHAC).**]
- Being aware of the school’s ongoing bullying and harassment prevention efforts.
- Contacting school officials if you are concerned with your child’s emotional or mental well-being.
- Attending board meetings to learn more about district operations. [See policies at BE and BED for more information.]

## Parking on Campus

See Handbook Addendum.

## Possession and Use of Electronic Communication Devices

Frisco ISD secondary schools allow the use of electronic communication devices by students at **specified** times. Electronic communication devices include but are not limited to the following: cell phones, smart phones, smart watches, Google glasses, mp3 players, iPod Touches, iPads and eReaders.

It is not mandatory for students to bring their own mobile learning devices. When electronic devices are used to enhance student learning in the classroom, students without a personal device will be provided access to an appropriate digital device. Students who choose to bring their personal devices must log in and use the Frisco ISD filtered wireless network during the school day.

**NOTE: Students bring electronic communication devices to school at their own risk. The District will not be held responsible if a phone or other item is lost, stolen, or misplaced, including those that have been confiscated.**

Students may utilize electronic communication devices in the classroom for educational purposes when the teacher deems appropriate. Devices may be temporarily collected during assessments. While the District encourages students to use electronic communication devices for educational purposes in the classroom, these devices may also be used during lunch, and before/after school. Use is strictly prohibited during passing periods due to safety issues.

Use of electronic communications devices during the school day is a privilege. Adherence to the guidelines below is essential to maintaining an academic environment and the integrity of the classroom.

## **Guidelines**

Students must comply with staff directives, including but not limited to, using appropriate device volume. When in use, devices must be on vibrate or silent mode so that no audible tone is heard.

Cell phones or other electronic devices used for communication are banned from classrooms during any assessments/testing administrations. Phones or other electronic devices may not be kept in pockets, jackets, purses, backpacks, etc. within the designated classroom.

Using the functions on electronic devices in any manner that disrupts the educational environment, from within or from outside the classroom, or violates the rights of others, including, but not limited to using the device to cheat, violate school conduct rules, harass or bully staff or students or use their device for unlawful purposes will be subject to disciplinary action, up to and including suspension, expulsion and will be reported to the local authorities.

## **Cell Phone Rule**

All cell phone conversations during the school day should only take place under the supervision of staff personnel. Unless given permission by staff personnel, cell phones should be off and out of sight in the classroom and during passing periods.

Using any device that permits recording the voice or image of another in any way that either disrupts the educational environment, invades the privacy of others, or is made without the prior consent of the individuals being recorded is prohibited. Also, using any device that permits recording the voice or image of another to take, disseminate, transfer or share audio, images, video or photographs that reveal private parts of the body that are ordinarily covered by clothing is prohibited. The possession of pornographic images or video on any electronic device is prohibited.

## **Misuse of Computers, Electronic Devices and the Internet**

- Violating policies, rules, or guidelines.
- Using the Internet or other electronic communications to threaten students or employees or cause disruption to the educational program.
- Sending or posting electronic messages that are abusive, obscene, sexually oriented, threatening, harassing, damaging to another's reputation or illegal.

- Using email or Web sites at school to encourage illegal behavior or threaten school safety.

**Note:** The online registration signature page acknowledging the FISD Technology Responsible Use Policy must be received before being allowed to use FISD computers/devices and student electronic communication devices.

## **E-mail Guidelines for Parents & Guardians**

E-mail may be a fast and convenient way for you to send messages, but this may not be the case for many of our teachers. Some teachers read their e-mail messages in the morning before school, some read them at the end of the day, and some read them during the school day. Many teachers prefer to use the phone to speak directly to parents.

For these reasons, please remember that if you choose to send an e-mail message to a member of our professional staff, you may not get an immediate response. We do expect that the staff member will get back to you within 24 hours if possible via email or by phone contact; whichever they decide is the best way to address the content of the email.

### **When using e-mail:**

Please send only non-vital messages by this medium. For example, do not use e-mail to inform a teacher that your child is not to go home on the bus. A teacher may not have time to read your message in a timely fashion. Instead, use the telephone to be sure your message is received and clearly understood.

1. Your child's academic progress, learning expectations, or behavioral issues are best addressed through a telephone conversation or by scheduling a personal conference with your child's teacher. An e-mail message on these matters is not appropriate.
2. Please remember that e-mail is not necessarily confidential. Confidential information should be conveyed by phone or personal contact.
3. Please identify yourself in the subject line of your e-mail message and, if appropriate, the name of your child.
4. For all medical or health concerns, please contact your child's school nurse by phone.
5. Please keep all contacts professional. Jokes, stories, chain letters, or commercial solicitations are inappropriate.
6. Please send any requests for public information to the following District e-mail address for processing: [publicrecords@friscoisd.org](mailto:publicrecords@friscoisd.org) or [studentrecords@friscoisd.org](mailto:studentrecords@friscoisd.org) .

The School District maintains e-mail accounts for teachers to facilitate parent/teacher communication and internal staff communication. The District reserves the right to block or filter e-mail messages to staff that are not directly related to District business or to the District's educational mission. The District's staff members reserve the right to block or filter e-mail

messages that are considered by the staff member to be harassing, abusive, threatening, unwanted, unsafe or unsolicited.

**Remember that e-mail is a quick way to send a message, but it is not necessarily the best way to get a quick reply.**

## **Publications, Distribution of Non-School Materials**

Written or printed materials, handbills, photographs, pictures, films, tapes or other visual or auditory materials not sponsored by the District or by a District-affiliated school-support organization shall not be sold, circulated, distributed or posted on any District premises by any District student, except in accordance with this policy. The District shall not be responsible for, nor shall the District endorse, the contents of any non-school literature distributed by students. For purposes of this policy, "distribution" means the circulation of more than ten copies of material from a source other than the District. Materials distributed under the supervision of instructional personnel as a part of instruction or other authorized classroom activities shall not be considered non-school literature and shall not be governed by this policy. [For distribution of non-school literature by nonstudents, see GKDA]

**Non-school literature shall not be distributed by students on District property if:**

- 1.** The materials are obscene, vulgar or otherwise inappropriate for the age and maturity of the audience.
- 2.** The materials endorse actions endangering the health or safety of students.
- 3.** The distribution of such materials would violate the intellectual property rights, privacy rights, or other rights of another person.
- 4.** The materials contain defamatory statements about public figures or others.
- 5.** The materials advocate imminent lawless or disruptive action and are likely to incite or produce such action.
- 6.** The materials are hate literature or similar publications that scurrilously attack ethnic, religious or racial groups or contain content aimed at creating hostility and violence; and the materials would materially and substantially interfere with school activities or the rights of others.
- 7.** There is reasonable cause to believe that distribution of the non-school literature would result in material and substantial interference with school activities or the rights of others.

All non-school literature intended for distribution by students on school campuses or other District premises under this policy shall be submitted to the building principal or designee for prior review in accordance with the following: