

Verification of Enrollment (VOE) Forms

The Verification of Enrollment (VOE) form is required for anyone under 18 years old obtaining/renewing a Texas Driver's License or taking Drivers Education. (Refer to TEXAS DPS website for more information)

- There is a sign-up sheet for students to sign up in the **ATTENDANCE OFFICE** during regular office hours.
- You must submit your request to receive your VOE **24 hours before receiving it**. Your form should be ready for pick-up the following day.
- Issuance is based on a student's credits earned/denied and attendance for the latest completed semester. Students with excessive absences may not qualify.
- A new form is required each time you renew your license, sign up for driver's education, or advance from permit to license.
- The VOE is valid for 30 days and must be signed in black ink.
- The VOE form is provided by the ATTENDANCE OFFICE.

Please Note: VOE forms will not be issued on the same day as requested. They will not be faxed/mailed to the DPS or to the parent/student.