

Hunt Middle School Addendum SY 2015-16

Administrative Staff

Mr. Danny Barrentine, Principal

Dr. Marie Rossmann, Campus Behavior Coordinator (CBC), Assistant Principal Last Names A-K
Joseph Brigandi-Counselor Last Names A-K

Ms. Victoria Bobo, Assistant Principal Last Names L-Z
Ms. Karen Austin-Counselor Last Names L-Z

HUNT MIDDLE SCHOOL HOURS

Hunt Middle School is in session from 8:25 AM-3:35 PM. Students should arrive no earlier than 7:45 AM and no later than 8:20 AM. The cafeteria doors will open at 7:45 AM. Arriving students should report to the cafeteria. The hallway doors to morning tutorials will open at 7:55 AM and close at 8:05 AM. Students that arrive after 8:05 AM or that are not attending tutorials will remain in the cafeteria. Students not attending afternoon tutorials or school related practices/rehearsal should exit the campus by 3:40 PM. Students remaining for afternoon tutorials should be picked up at 4:10 PM.

ACADEMIC DISHONESTY

Students found to have engaged in academic dishonesty on major and minor assignments shall be referred to the appropriate assistant principal for disciplinary action and the parents will be contacted. In addition, students involved in extracurricular programs may be subject to additional consequences as outlined by each programs handbook, guidelines or constitution. Students with multiple academic dishonesty infractions may receive more stringent disciplinary consequences in addition to a grade reduction.

Students who facilitate academic dishonesty will be considered academically dishonest as well. Academic dishonesty includes cheating or copying the work of another student, plagiarism and unauthorized communication between students. Students engaged in academic dishonesty on a major or minor grade may retest or redo the assignment for a maximum grade of 50. Students that do not take the retest or redo assignment within the teacher's timeline will have earned a zero.

Academic dishonesty on a daily grade will result in a zero.

High School credit courses (Algebra, Geometry, Spanish, Health) will follow the high school academic dishonesty policy resulting in a zero on the assignment/test regardless of grade weighting.

BRING YOUR OWN DEVICE (BYOD)

BYOD:

With permission from the teacher, students may utilize electronic devices in the classroom for educational purposes only. **Unless specifically directed by a staff member all devices and**

earbuds/headphones should be off and out sight at all times during the school day.
Teachers will utilize BYOD and NO BYOD signage.

In order to protect student privacy, bathrooms and locker rooms are designated no device zones. Use of devices in those areas will be considered a more serious infraction and will lead to accelerated discipline consequences.

Students using their personal devices for BYOD activities must log in and use the Frisco ISD filtered wireless network. Use of electronic devices, including cell phones, is always prohibited during passing periods, in restrooms, in locker rooms, in dressing rooms, and during lunch. **Students should not view, email, text, call, video, take pictures, record audio, post to any form of social media during the school day or otherwise communicate through their electronic devices.** Devices, including cell phones, will be confiscated if they are used in prohibited ways or at prohibited times. Students are **NOT** required to own or bring a device. FISD is **NOT** responsible if devices are damaged, lost, or stolen. **Students should use FISD Google Accounts for school use only.** Consequences for violation of the telecommunication device policy are outlined in the Frisco ISD Middle School Handbook.

STUDENT COMMUNICATIONS

Students are requested to refrain from asking to use school telephones except in emergencies. Parents wishing to communicate with their children during the school day should call the office and leave a message. Office personnel will deliver messages. **Students are not allowed to communicate from their personal phone during the school day.**

LATE WORK

Assignments turned in late will have a deduction from the grade earned.

DAILY AND MINOR GRADES LATE WORK

1. Assignments will be accepted late for up to 3 school days with a deduction of 10 points per day.
2. Teachers may assign a Detention Hall to provide time for assignment completion.
3. On the fourth school day students will have earned a zero.
4. Teachers will drop the lowest **daily** grade for all students each six weeks.

MAJOR GRADES ASSIGNMENTS LATE WORK

1. Assignments will be accepted late for up to 3 school days with a deduction of 10 points per day.
2. By the third school day administrative action will be taken.
3. If a student fails to complete the assignment after administrative action, they will have earned a zero.

RETEST PROCEDURES

Students will be able to retest grades 84 and below on major exams for a maximum score of an 85. Students scoring an 85 or above on the original exam will not have the opportunity to retest for a higher grade.

Please be aware of the following:

1. Students will have an opportunity to retest after the graded exam is returned.
2. Students that plan to retest may be required to attend a tutorial with their teacher prior to the retest. **The retest will be administered only once at a specific time.** Students will be notified of the retest date in a timely manner.
3. ILA policies will differ slightly due to the nature of the course.

MAKEUP OF REGULAR (ORIGINAL) TESTS DUE TO ABSENCES

Students absent on a regular test day shall NOT be allowed to miss academic instruction by making up the test during class time. Makeup tests must be given before or after school in the teacher's classroom.

BEVERAGES AND FOOD

Water is allowed in clear containers. No other foods, beverages, candies, or gums are allowed in any portion of the building.

BRINGING FOOD TO STUDENTS

Parents may only bring food for their child. No meals or treats are allowed for other students, even on birthdays.

DISCIPLINE OF STUDENTS

Respectful and responsible behavior is expected at Hunt Middle School. Teachers may assign consequences for incidents of a minor nature. Serious and persistent misbehavior will be brought to the attention of an administrator. Administrators will assign appropriate disciplinary consequences.

BULLYING

All forms of bullying are taken very seriously at Hunt Middle School and will not be tolerated. Students should seek out a teacher, counselor, or administrator and report any form of bullying so it can be stopped.

ATTENDING EXTRACURRICULAR EVENTS

All spectators are expected to adhere to the highest standards of decorum. Spectators are encouraged to cheer on and encourage their team. Individuals that exhibit conduct

unbecoming a spectator, such as “coaching” from the stands, yelling at or confronting coaches, referees, opponents, other spectators, student athletes, etc. are subject to removal. Please be aware that FISD requests that all children remain in the stands with their parents during games. All spectators should refrain from bringing footballs, basketballs, etc. to contests. **School dress code applies at all school functions both home and away.**

Pick-Up Following School Functions

Students attending extracurricular events without their parents must be picked up on time following all extracurricular events. **Students that are not picked up prior to 15 minutes following an extracurricular event may lose their privilege of attending extracurricular events.**

ISS/OSS and Extracurricular Attendance/Participation

Students serving an I.S.S. or O.S.S. placement may not attend or participate in any after school or extracurricular activities until the full placement is completed.

NURSE REFERRAL

Students that are feeling ill should report to the nurse. If a student needs to be sent home due to illness the nurse will contact parents. Students should NOT call or text parents directly from a cell phone to request a pick up due to illness. In order to be categorized as an excused absence the nurse must excuse an ill student.

SECURITY

All visitors, including parents, must check-in through the front office. All visitors, including parents, must enter the building through the front, main doors of the school and sign-in at the office. Please do not attempt to enter through any other doors. **Please do not prop doors open at any time.**

SCHEDULE CHANGES

Schedule change requests for specific teachers will not be granted at any time. Schedule changes for elective courses will only be considered through the end of the first week of school. Changes regarding Pre-AP/on level courses may be considered at other times during the year

STAAR TESTING

Please do not schedule any doctor, dentist, orthodontist, or other appointments for your child on STAAR testing days.

TARDIES

Counting of tardies for **all periods** will be carried out through the front office “Late Gate.” At the “Late Gate” students will be given a tardy slip. Teachers should not admit a tardy student without a tardy slip.

Students who have excessive tardies will be disciplined accordingly:

1st-4th Tardy –Warning (per semester)

5th -7th Tardy – Parent Notification and Lunch Detention (per semester)

8th - 10th Tardy- Parent Notification and Thursday Night School (per semester)

11th and beyond Tardy – Parent Notification and ISS Placement (per semester)

TEXTBOOKS

Students must pay for damaged or lost textbooks issued to them.

TUTORING

Teachers conduct tutorials in the mornings from 7:55 AM - 8:20 AM and afternoons from 3:35-4:05 PM, except for the morning or afternoon the teacher is assigned an extracurricular practice/contest, duty or during faculty meetings.

VISITORS

Parents and authorized guests having lunch with their student will sit at the designated guest table in the cafeteria. Only the student of the visitor may sit at the guest table.

Visitors may not visit other tables in the cafeteria or bring food to other students.

To protect the safety and instructional time of students, all visitors must be cleared through the office before visiting any classroom or staff member. Parents must have prior approval of the principal to visit classroom activities. Students from other schools, siblings, friends, or relatives may not visit in the classroom during the school day.

VISTORS DURING STATE TESTING DAYS

Hunt Middle School is closed to all visitors on any state testing days.

ADDITIONAL STATEMENT ON DRESS CODE

Hemlines for all dresses, skirts, shorts, etc. must extend to or below the student's fingertips when their arms are held to their side. Please note hemlines would NOT include any embellishments such as lace or sheer fabric.