

Frisco ISD Dual Credit Clinical Program Qualification Process

The selection process for all Dual Credit Clinical Programs will be conducted through the Health Professions Department at Collin College. Students interested in participating in a clinical program for the 2022-2023 academic year will need to complete the following qualification process in order to be considered for a position in a dual credit clinical program.

Courses Requiring Collin Qualification Process Include:

- **Health Science Clinical (CNA)**
- **Emergency Medical Technician (EMT)**
- **Medical Scribe**
- **Pharmacy Technician**
- **Practicum in Health Science (PCT)**
- **Rehabilitation Aide**

Please read the following steps **CAREFULLY** and be sure that you fully complete all parts of the application in order to earn the best score possible.

The following requirements must be submitted no later than **Friday, January 20th at 5:00 p.m. (CT)** to qualify. Students who do not complete the required application process by this deadline will forfeit their opportunity to participate in a dual credit clinical program.

Should you have any questions as you are completing this process, please contact the Health Professions Team at healthprofessions@collin.edu.

QUALIFICATION PROCESS STEPS:

NOTE: The Medical Scribe program will now be offered 100% online. Although the program does not include any clinical rotations, it offer a certification exam.

Students who are interested in the Medical Scribe program as their **FIRST and ONLY** choice will only need to complete this **interest form:** <https://forms.office.com/r/G7HV8PrLZr>. Students who are want to choose one of the other clinical programs as their first choice and/or are planning to include Medical Scribe as their **SECOND or THIRD** choice will need to complete the interest form **AND** the Student Information Form described below. **FYI - Here is an informational video about the Medical Scribe Program:**

<https://youtu.be/Fs-rvqva5xg>

Students wanting to apply for a clinical program (other than Medical Scribe) must complete the following two steps:

1. Student Information Form

The main portion of the clinical program qualification process is the Student Information Form. Each student will complete the following sections within the form:

- **Demographic Information:** Please ensure you provide ACCURATE demographic and contact information in this section of the form. The information you provide here is how you will be contacted with the results of this qualification process.
- **Clinical Program Selection:** Students will select up to their Top THREE clinical program choices. Keep in mind that each of the programs has limited enrollment capacity. **DO NOT** select courses in your top three choices that you are not willing/interested in taking, as students will be placed in programs based on their overall qualification score and availability of seats. Please note: Due to enrollment limitations, not all students who apply will be able to be accepted into a clinical program.
- **Transcript Release:** Current transcripts from the 2022-2023 school year are required for completion of the clinical application process. These documents will be obtained by the Director of the Health Professions directly from your high school. An acknowledgement release is required and is included within this form.
- **Short Answer Questions:** Students are required to complete five short answer questions as part of their Student Information Form. It is highly recommended that students type and save their answers to the short answer questions in another document first – preferably one that can check spelling, grammar, punctuation, etc. Please keep your responses clear and concise.
- **Video Essay:** Each student must create a short video essay and include the video link as part of their Student Information Form. The video should be at least ONE minute long, but no longer than TWO minutes long, and should demonstrate clear communication, including good eye contact. The **GOAL** of the video essay is to give evaluators a sense of the student's personality, maturity, and goals. Please read the instructions in the form carefully before submitting your video.
- **Special Circumstances:** If you have contacted us or spoken with us at one of our presentations about a special circumstance or something we need to consider regarding your application, please include that information in this section to remind us about your situation.

To complete your Student Information Form, click on the link below. Be sure to read the instructions for each question very carefully....and don't forget to click the submit button when you are finished!

CLICK THIS LINK TO ACCESS THE FORM:

<https://forms.gle/DQsd6TwayBiFrfZNA>

2. Teacher Qualification Rubrics

PLEASE READ THE FOLLOWING INFORMATION VERY CAREFULLY:

Each student is required to have FIVE total teacher qualification rubrics (recommendations) from the following teachers:

- **ONE** from the student's CURRENT Health Science teacher
- **ONE** from the student's CURRENT English teacher
- **ONE** from the student's CURRENT Math teacher
- **ONE** from the student's CURRENT Science teacher
- **ONE** from a CURRENT teacher of choice (may be band, art, AVID, or even a coach, but must be someone who is a teacher and has observed the student in a classroom setting.)

Students are responsible for emailing the following Google Form link to their teachers:

<https://forms.gle/uCGnotgdLjb7Unen6>

Please **DO NOT** attempt to complete and/or submit this form by yourself, or you will be disqualified from the clinical qualification process.

NEXT STEPS:

At this point in the process, all student applications will be reviewed by a panel and scored based on an established rubric. The total possible score for these five items listed above is 100 points. Students will be placed into groups based on their first-choice programs and ranked in the order of their overall application score. Based on this rubric score, the top students will continue to a panel interview. Due to the number of applicants, students who have applied for CNA, PCT, or Medical Scribe **ONLY** will NOT be scheduled for an interview, and will be ranked solely on their overall rubric score.

*****PLEASE NOTE: Being selected for an interview is NOT a guarantee of your admission to the student's 1st choice program. We may interview up to 10 students more than can be accepted into each program.*****

Panel Interview

Students who are selected to participate in a panel interview will have the opportunity to be evaluated by a panel of interviewers in February. A sign-up form will be sent for students to select the interview time that works best for them. Students will be interviewed in groups of five. All interviews will be conducted via Zoom.

Students should prepare for the interview by wearing appropriate business attire and finding a well-lit, quiet location in which to participate in the interview. The interview will consist of five

questions – each student will answer each question, and will have the opportunity to go first and last in answering.

Interviews will be scored on a scale of 25 points and will be added to the overall qualification score for final ranking.

Once the interviews have been completed, all students will receive their final ranking/score and be placed into programs. The top students will be accepted based on overall score and availability of spaces in each program.

The Health Professions Team will notify students VIA EMAIL regarding their acceptance status into the program following the completion of all interviews.

If you have any questions, please feel free to reach out to us at healthprofessions@collin.edu.

We look forward to receiving your application and wish you the best of luck in the process!