

STUDENT HANDBOOK ADDENDUM

2014-2015



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Frisco, TX 75034

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WELCOME LETTER

Dear Parents:

Welcome to the 2014-2015 school year!

This Frisco High School Handbook Addendum has specific information relating to school policies, procedures, and guidelines. Please note that this is a campus-specific addendum, and further information on district policies and procedures can be found in the Fisd Student Handbook.

For those families who prefer a hard copy, one can be provided for you. Please contact the front office indicating your desire for a hard copy, and a handbook will be sent home.

Thank you for your continued partnership in the education of your child and for your support of our school. We look forward to another successful year at Frisco High School.

FHS Administration



SCHOOL VISION, MISSION, AND CORE VALUES

Our **vision** is to connect, collaborate, learn and grow as members of the Raccoon community.

The **mission** of all the stakeholders of FHS is to inspire excellence by respecting diversity and individual abilities and fostering lifelong contributing members of society.

In order to accomplish the Vision and Mission, FHS staff and students will model and hold true to these **core values**:

FAMILY
RESPONSIBILITY
INTEGRITY
SAFE ENVIRONMENT
CONNECTIONS
OPPORTUNITY

Principal: Sylvia Palacios
Associate Principal: Janet Wyatt
Lead Counselor: Kelli Chandler

DIVISION OF STUDENTS FOR ADMINISTRATORS & COUNSELORS

Alpha	Administrator	Alpha	Counselor
A – Do	LeeAnn Stephenson	A – Dg	Leigh Casares
Dp – K	Jenna Gates	Dh – Jt	Mari Harrison
L – Re	Jeff Roberton	Ju – Pa	Laura Lopez
Rf - Z	Jon Boettcher	Pe – Tz	Sara Robinson
		U – Z	Kelli Chandler

SCHOOL ALMA MATER

Dear Frisco High
We're all for you
Dear Frisco High
To you we'll be true
Dear Frisco High
We're all for you
Three cheers for Frisco
The gold and the blue

SCHOOL FIGHT SONG

Stand up and sing Stand up and sing for Frisco High School For today We raise the Blue
and Gold Above the rest(Rah, Rah, Rah) Our team is fighting And we are sure to win this
fray, We've got the rep, we've got the pep, And this is Frisco High School's Day

SCHOOL COLORS

Royal Blue and Gold

SCHOOL MASCOT

Raccoons

BELL SCHEDULE (2014-2015)

First Bell	8:35 am	
Period 1	9:00 am	10:30 am
Period 2	10:37 am	12:15 pm
Period 3	12:22 pm	2:33 pm
Period 4	2:40 pm	4:10 pm

LUNCH SCHEDULE

	Start Time	End Time
A Lunch	12:15	12:45
B Lunch	12:51	1:21
C Lunch	1:27	1:57
D Lunch	2:03	2:33

(2nd period is longer in order to accommodate the pledges, the minute of silence, announcements, and organization meetings)

*Frisco High School has a closed campus lunch policy. **Students may not leave campus for lunch.** A parent may come to school and sign their student out to eat lunch with them.

SCHOOL SPONSORED CLUBS AND ORGANIZATIONS

International Thespian Society
ISM (Independent Study Mentorship)
Leo
Mu Alpha Theta
Music Appreciation Club
National Art Honor Society
National Honor Society
National Technical Honor Society

Orchestra
Pals
Quill & Scroll
Student Council
United States Institute of Technical Theater
Yearbook
International Thespian Society

UIL Academics

UIL Accounting
UIL Computer Applications
UIL Computer Science
UIL Debate/Speech/Current Events
UIL English/Literary Criticism
UIL Journalism

UIL Math, Calculator, and Number Sense
UIL One Act Play
UIL Prose/Poetry Interpretation
UIL Ready Writing
UIL Science
UIL Social Studies

UIL Athletics

Football
Basketball (Boys & Girls)
Cross Country
Golf
Powerlifting
Soccer (Boys & Girls)

Softball
Swimming/Diving
Tennis
Track (Boys & Girls)
Volleyball
Wrestling (Boys & Girls)

Booster Clubs

Band Aide Club
Basketball Booster Club Boys
Basketball Booster Club Girls
Choir Booster Club
Drill Team Booster Club
FFA Parents and Friends Booster Club
Homerun Club
Orchestra Booster Club

Radio/TV Broadcast
Softball Diamond Booster Club
Spike-It Volleyball Booster Club
Tee It Up Booster Club
Tennis Booster Club
Takedown Club
Touchdown Club
Upper 90 Club-Soccer Booster Club

ACADEMICS

ACADEMIC ETHICS & PLAGIARISM POLICY

Frisco High School expects its students to maintain the highest degree of academic ethics. This means putting the utmost effort into all class work and assignments and avoiding the ethical pitfalls of plagiarism and cheating. Plagiarism demonstrates a lack of integrity and character that is inconsistent with the goals and values of Frisco High School. Excellent written expression of well-formulated ideas is a fundamental skill for academic and career success. Plagiarism interferes with the assessment and feedback process that is necessary in order to promote academic growth. Plagiarism defrauds the instructor with a false view of a student's strengths and weaknesses. It may prevent further instruction in areas of weakness and delay the student in reaching his or her potential. Plagiarism includes:

- taking someone else's assignment or a portion of an assignment and submitting it as your own
- submitting material written by someone else or rephrasing the ideas of another without giving the author's name or source
- presenting the work of tutors, parents, siblings, or friends as your own
- submitting purchased papers as your own
- submitting papers, or portions of papers, from the Internet written by someone else as your own
- supporting plagiarism by providing your work to others, whether you believe it will be copied or not

CHEATING

Students are expected to do their own work except on projects designated by the teacher as cooperative efforts. Teachers will indicate which assignments are to be cooperative efforts and will establish guidelines for the use of such aids as calculators, computers, word processors and published study guides. If a student is in doubt about the ethical standards applicable to a particular situation, then the student is responsible for clarifying the matter with the teacher. Academic dishonesty includes, but is not limited to, the following descriptions:

- Copying, text messaging, faxing, emailing, or in any way duplicating assignments that are turned in, wholly or in part, as original work.
- Exchanging assignments with other students, either handwritten or computer generated, whether you believe they will be copied or not.
- Using any form of memory aid during tests or quizzes without the expressed permission of the instructor.
- Using a computer or other means to translate an assignment from one language into another language and submitting it as original work.
- Giving or receiving answers during tests or quizzes.
- Taking credit for group work when you have not contributed an equal or appropriate share toward the final result.
- Accessing a test or quiz for the purpose of determining the questions in advance of its administration.
- Using summaries/commentaries (Cliff Notes, Spark Notes, etc.) in lieu of reading the assigned materials.

Students must adhere to all teacher instructions prior to taking a test. Deviations from these instructions may result in a determination of academic dishonesty.

Alternatives to Cheating and Plagiarism

Students do not need to cheat or plagiarize. Frisco High School provides numerous support services for students to help them achieve success honorably. These support services include, but are not limited to, the following: tutorials, opportunities to retest, administrative support, before and after school library time, and peer-to-peer support. Students who seek appropriate help when they need it will be more successful and will feel more satisfied with their accomplishments.

The following behaviors promote true student achievement:

- Be prepared. Try to keep to a realistic schedule balancing academic obligations and your social and personal life
- Make certain that you understand your assignments and the grading assessment that will be used. If you have questions about an assignment or an assessment, talk to your instructor. Do not rely solely upon a classmate for clarification
- If you study for a test with a classmate, make sure that you do not sit near each other during the test since your responses (and errors) may be similar
- Be cautious when reading or scanning someone else's paper before writing your own. Some of the ideas in the other person's paper may be ideas that you would have used, but you will now need to credit the person whose paper you read for those ideas
- Use all avenues of support available to you - for help needed beyond the classroom; see your instructor, other instructors in the department, a peer tutor, or a parent or other adult who is well versed in the subject
- Assignments should be considered individual unless the instructor states otherwise
- Be organized. Having class notes in an orderly, easily accessible format will save time and anxiety when studying for a test or writing a paper
- Keep current with assignments. If you need to read an entire novel the evening before a test or before a paper is due on that novel, your performance on either will suffer
- If, for whatever reason, you choose to use another's ideas or solutions, cite that person as a source on your paper or project
- Know what constitutes cheating, including all the variations of plagiarism

Parental Support

Parental support of academic achievement and ethical development is fundamental to students' long-term success. The following behaviors will assist parents in promoting true student achievement:

- Teachers are available for extra help before and after school. In addition, peer tutors are available when extra help is needed. Encourage your child to take advantage of the extra one-to-one time
- Assess your child's abilities realistically. Help her/him to choose courses in which she/he will be successful and challenged without undue stress. Consult your child's counselor with additional questions
- Don't push children beyond their limits with your expectations or aspirations. Many times students make bad decisions because the pressure to excel is greater than their ability to meet the expectations
- If you suspect your child is experiencing difficulty in a class, please contact the teacher. The sooner the problem is identified; the sooner steps can be taken to alleviate it
- If your child is caught cheating and you are called, please remember that this is a learning experience; help your child to accept the consequences for his/her inappropriate actions

Repercussions:

Any student who is found cheating or plagiarizing will receive a grade of "zero" for the academic work involved, and the parent(s) of the student(s) will be notified. When work is copied from another student, both students will be penalized with a grade of "zero." A student will not receive full credit and is subject to receiving no credit at all for a project in which academic dishonesty has occurred. Grades of "zero" or reduced grades which are the result of any form of academic dishonesty are not eligible for retesting to raise the grade. Subsequent offenses will result in graduated disciplinary assignments in accordance with the campus disciplinary plan. Any instance of academic dishonesty may result in expulsion of academic clubs, such as but not limited to National Honor Society.

LATE WORK

Late work will be accepted if the assignment is turned in by the next time that class meets. Late work will receive a 15 point deduction per school day from the grade earned. Any assignment turned in beyond two school days late will receive a grade of zero.

*This policy is not applicable for the classes that currently use a standards-based grading model.

MAKE-UP WORK

Students must collect make-up assignments for all the classes missed on the day they return to school. If a student was aware of an assignment deadline before the absence occurred, the assignment or exam is due the day the student returns to school.

Students must be allowed to make up assignments or tests missed during any absence. For makeup work stemming from an unexcused absence the assignment or test will be graded and 30 percentage points can be deducted from the grade before the teacher enters the grade in the grade book.

Examples of the make-up work policy can be found on the following page:

Absent 1 day:

A day	B day	A day	B day
Absent	Return to school. Collect work from “A” day missed.	Turn in makeup work.	

Absent 2 days:

A day	B day	A day	B day	A day
Absent	Absent	Return to school. Collect “A” and “B” day make-up work.	Turn in “B” make-up work.	Turn in “A” make-up work.

Absent 3 days:

A day	B day	A day	B day	A day	B day	A day
Absent	Absent	Absent	Return to school. Collect “A” and “B” day make-up work.	Day to work. No missed work due.	Turn in “B” make-up work.	Turn in “A” make-up work.

Absent 4 days:

A day	B day	A day	B day
Absent	Absent	Absent	Absent

A day	B day	A day	B day
Return to school. Collect “A” and “B” day make-up work.	Day to work. No missed work due.	Day to work. No missed work due.	Turn in “B” make-up work.

FISD Retesting Guidelines

Students will be able to retest grades 84 and below on MAJOR exams for a maximum score of an 85. Students scoring an 85 or above on the original exam will not have an opportunity to retest for a higher grade.

1. Students will have a window of FIVE school days after the exam is returned to retest. (Remediation and retest must be completed by the end of the Five-day window.)
2. Requirements to retest, such as attending tutoring sessions and/or completing remedial assignments, will be determined by campus guidelines.

This retest policy does not include:

- CBAP Process (English Language Arts Curriculum Based Assessment Prompt)
- Projects
- Presentations, speeches, lab reports, and writing assignments that fall under the current Project Guidelines

Project Guidelines:

- Any project assigned and included as a portion of the “major assignment” should be assessed using a rubric that is given to the students at the time the project is assigned.
- The project should be broken down into parts, each part given a deadline/due date prior to the deadline of the completed project.
- Each portion should be assessed as the project progresses, providing several measures of progress in addition to the grade for the final project.

NOTE: Tests for the purpose of this guideline include major tests ONLY; quizzes, projects, major writing assignments are not eligible for retests. NEW FOR 2014-2015 – An assessment/test that will be calculated in as part of the “major grade portion” of the overall six weeks grade may be given the last week of class for year-long classes or for one semester classes that will count as a “major grade” but IS NOT SUBJECT TO the retest guideline given that time for remediation and retesting is not available at the end of the semester or end of the school year. NOTE: a grade of “0” received on a major test for cheating or a lack of legitimate effort, as determined by the teacher, on the original major test is not eligible to be retested.

Pre AP/AP Class Changes

At the end of the first six-weeks, students may request a schedule change to a regular class. The student must change his/her schedule within three days of the last day of the six weeks. Students may obtain the necessary form from the counselor. The grade the student earned in the first six-weeks will be transferred to the newly scheduled academic level class. **After the first six-weeks' grading period, the next opportunity to drop a PreAP or AP course will be at the end of the semester.** The deadline to turn in the appropriate form at semester will be the last FULL day of the first semester. The student and his or her parent/legal guardian must confer with the teacher, counselor, and assistant principal prior to withdrawing from a PreAP or AP class at either of these opportunities. A student will be allowed to move into a Pre AP/AP course with the parent's, current teacher's, and Pre AP/AP teacher's approval; students will be responsible for all summer assignments and previous material covered in the Pre AP/AP class (es).

Progress and Grade Reports

At the end of the first three weeks of a grading period, teachers shall prepare a progress report. The progress report will be sent home and made available on the Frisco ISD Home Access Center to make students and their parents/guardian aware of failing grades. Six weeks grade reports will be issued to students by the Friday following the end of the six-weeks. Students who receive a grade below 70 at the end of the six-weeks grading period will be suspended from extracurricular activities for the following three-week period (for guidelines see Extracurricular Eligibility in the General Information section).

Tutorials

Teachers will be available for tutoring before and after school as their assigned schedule permits for a minimum of 90 minutes per week. Teachers will communicate their tutoring schedule to students in addition to posting it in a prominent place in their classroom. Tutorials will be taught by one or more instructors from the course or department. **Students may go to any teacher in a department to receive tutorial services.** Students who attend tutorials either voluntarily or due to assignment should be prepared to work on academic assignments. Students who attend tutorials without having appropriate materials may be removed and may receive disciplinary action. **Students who fail to make satisfactory academic progress may be assigned Mandatory Tutorials. Failure to attend Mandatory Tutorials is a violation of the State's Compulsory Attendance Law. Per district policy, students who violate the Compulsory Attendance Law will be referred to Truancy Court.**

Tutorial times will be posted on the FHS website. Tutorial times are subject to change. Students are responsible for communicating with teachers to avoid scheduling conflicts.

GENERAL INFORMATION

Arrival and Dismissal Procedures

FISD High Schools are organized on a four-period day with 90-minute class periods. School begins at 9:00 A.M. and dismisses at 4:10 P.M., Monday through Friday. Students are under the authority of school personnel when they arrive on FISD property, or when students are at a school-sponsored event. Students should arrive no earlier than 7:45 a.m. and no later than 8:53 a.m. Students are considered to be “in school” when they board a bus or step on campus and are not allowed to leave campus without permission from the office. Certain areas of the school will be accessible to students before and after school for specific purposes. Students are required to remain in the area where their activity is scheduled to take place. The cafeteria is the main area for assembly in the morning. Should a student need to leave campus, they will need to report to the front office and follow normal sign out procedures.

Arrangements should be made for transportation home for all students at the end of the school day at 4:10 p.m. **Students not attending a tutorial or an after-school activity should not be on campus after 4:30 p.m. each day. For safety purposes, school doors will be locked at 4:30 p.m. There will be no loitering in the halls allowed. Disciplinary consequences can result if found on campus after 4:30 p.m.**

Late Arrival and Early Release

Students with late arrival should not be on campus until 10:30 am, and students with early release must leave campus by 2:40 pm. Students not adhering to this will serve disciplinary consequences, and continued abuse of this policy may result in placement in a class during their late arrival/early release time.

Attendance – Excused Absences

A parent/guardian of a school age child has the responsibility to require that their child attend school regularly. When sickness or other obligation necessitates an absence, **a note signed by the parent/guardian** explaining the reason for the absence **is required** the day the student returns to school. If a student fails to submit a note, the absence will be considered unexcused and the student will be allowed **three (3) days to submit a written note** (emails acceptable) excusing the absence. **The absence will be unexcused if a parent/guardian fails to provide a note within the specified time.** A student shall be excused from attending school for the purpose of observation of religious holy days, including travel for that purpose, such days shall be limited to not more than one day for travel to and one day for travel from the site where the student will observe the religious holy days. Additionally, a student may be excused for temporary absence resulting from an appointment with a health care professional if that student commences classes or returns to school on the same day of the appointment. **Education Code 25.087; 19 TAC 129.21**

A person required to attend school may be **excused for temporary absence** resulting from any unusual cause acceptable to the Superintendent, the principal or the teacher of the school in which the student is enrolled. Such causes may include, but are not limited to: 1) personal sickness; 2) family emergency; 3) documented juvenile court proceeding; 4) Board-approved extracurricular activity; or 5) approved college visitation. **Education Code 25.087**

The student’s administrator may not accept more than five parent notes for excused absences and may require doctor’s notes in order to excuse an absence.

BACKPACKS/BOOK BAGS

Frisco High School students may use backpacks, book bags, satchels or other items designed to carry bulky items only when bringing materials to school or taking materials home at the end of their school day. Students using backpacks or book bags or large purses must store these packs or bags in their locker immediately upon arriving at school and retrieve them only when preparing to leave campus. No backpacks/book bags will be left outside the classroom or in the hallways. Drawstring backpacks may be used throughout the school day but must be folded and stored away during class time.

This policy is intended to lessen crowding in the cafeteria before school and at lunch and also to reduce congestion in hallways during passing periods. It will also eliminate hazardous conditions in classrooms resulting from bags and backpacks being placed in the aisles between desks. Small purses may be carried, but not for the purpose of carrying books.

CLASS FEES

During the 2010-2011 school year, FHS implemented class fees to pay for Senior Prom and Senior Day activities. Each class will pay a total of one hundred dollars by the time they are seniors. Class fees are collected online via My Payments Plus. The schedule of payment for the school year 2014-2015 is listed below:

- Freshman \$25.00 each year
- Sophomores \$25.00 each year
- Juniors \$25.00 this year if your \$50.00 dues were paid last year
- Seniors \$50.00 this year if your \$50.00 dues were paid last year

These fees will be deposited into the senior class account for each grade level. The fees will be documented and credited to the individual student paying the fee. Should a student choose not to attend Prom their senior year or move prior to Prom, all fees paid by the student will be returned to that student upon ***presentation of the receipts*** documenting that they have previously paid their dues. The refund must be requested ***in writing*** through the FHS Finance Office ***21 calendar days prior to Senior Prom***. No refunds will be issued after Senior Prom. This effort will replace an annual fundraiser for each grade level. It will allow students to make smaller payments over four years, and it will help reduce the financial burdens that overload students and parents during the spring semester of the student's senior year. Students may choose to pay the entire amount all at one time.

DELIVERIES

No deliveries of any type will be made to the classroom. Any deliveries to school will be left in the front office, and students are responsible for checking for deliveries on their own between classes or at lunch.

LOST AND FOUND

Items not claimed from lost and found will be donated to Frisco Family Services every Friday as of 4:30 pm.

DRESS CODE

All Frisco High School students are expected to follow the Fisd Dress Code standards as detailed in the Fisd High School Handbook. Any student in violation of dress code will be assigned the following consequence. Dress code infractions accumulate each school year.

- 1st violation: Warning
- 2nd violation: 1 hour detention
- 3rd violation: Saturday School – 3 hours with \$15 fee
- 4th violation: 1 day of ISS and Campus Intervention Team (CIT) meeting
- 5th violation: 2 days of ISS
- 6th violation: 3 days of ISS

Students who violate the Fisd Dress Code guidelines two or more times are subject to more stringent dress code standards (i.e. shirt must be tucked in and belt fastened to keep pants at waist level, garments must extend to or beyond knee-length, etc.) to be assigned by an administrator. Continued dress code infractions are considered persistent misbehavior and may result in placement at DAEP.

DRUG DOGS

As part of Frisco High School's ongoing effort to provide a drug-free educational environment, handlers with trained dogs will periodically patrol the parking lot, hallways, locker areas, dressing rooms, and classrooms. The dogs will not search individual persons.

ELECTRONIC DEVICE POLICY

From 9:00 am – 4:10 pm, all electronic devices are to be turned off and out of sight unless the classroom teacher has specifically instructed that they will be used for educational purposes that class period. Electronic devices are not allowed in the halls during passing periods. The only exception is students are allowed to have devices out during lunch in the cafeteria to listen to music. Students or others may not tape record classes without the approval of the teacher and principal. Electronic devices are not allowed in ISS.

If the need arises, a student may call from the office phone located at the front of the school. Parents should be cautious when calling or sending text messages to their children during school hours because this may cause the phone to be confiscated.

If a student uses such a device, leaves the device turned on, or displays the device during the prohibited time, it will result in confiscation of the device. If a student refuses, for whatever reason, to surrender the cell phone/electronic device, this will be considered insubordination and may result in a three-day suspension from school. Any cell phone/electronic device that disrupts instructional time may result in more severe consequences.

Upon confiscation, the cell phone/paging device will only be returned to a parent or guardian. There are no exceptions to this policy. Students who violate the FHS cell phone/paging device policy will face disciplinary consequences (detailed below), regardless of the circumstance under which the policy was violated.

- 1st Offense Phone confiscated and returned to parent
- 2nd Offense Phone confiscated, \$15 fine assessed and phone returned to parent upon payment of fine

- 3rd Offense Phone confiscated, \$15 fine assessed and phone returned to parent upon payment of fine
- 4th Offense Phone confiscated, \$15 fine assessed, Campus Intervention Team (CIT) meeting scheduled, and phone returned to parent upon payment of fine
- 5th Offense Phone confiscated for the remainder of the school year

It is the responsibility of the student to notify their parent(s) that their phone has been confiscated. At their discretion, parents may set a time to pick up the device and pay the fine, if applicable. Cell phones must be picked up by 4:45 pm. If the parent refuses to pick up the phone or pay the fine, the company whose name and address appear on the device will be notified if applicable. If the device is not picked up by June 5, 2015 at 4:10 p.m., it will be disposed of following district guidelines. Electronic device fees may be paid online via My Payments Plus anytime or with cash on campus between the hours of 8:00-9:00 a.m. and 4:10-4:30 p.m.

Code of conduct discipline can be implemented for violations of using/exhibiting prohibited items.

Note: Students bring phones and other items to school at their own risk. It is the responsibility of the student to secure his/her belongings. The District will not be held responsible if a phone or other item is lost, stolen, or misplaced, including those that have been confiscated.

ELECTRONIC/VAPOR CIGARETTES

Beginning with the 2013-2014 school year the Fisd Student Code of Conduct has included electronic/vapor cigarettes in its list of prohibited items. These items will be confiscated, and disciplinary consequences will be assigned.

FIELD TRIPS

Students failing one or more classes may be prohibited from attending field trips if they will miss the class they are failing. The decision will be made by the teacher of the class in which the student is failing in consultation with the student's assistant principal.

ID CARDS

All Frisco High School students will be issued one (1) free Student ID card each school year. For safety reasons, students are required to have their student ID card with them at all times. Failure to comply may result in disciplinary consequences. Students who lose or damage their ID card may purchase a replacement ID Badge at a cost of \$7. Requests for a replacement ID card should be made in the data clerk's office.

MEDICATION

The district shall not purchase oral nonprescription medication for students.

In order for students to receive *district-approved oral nonprescription medication (Tylenol, Advil, Benadryl, Tums, Cough Drops, & Throat Strips)* while at school, the parent/guardian must complete & sign the Request for Administration of Medication form & send the age-appropriate medication to school in the original container (smallest container available) & must be properly labeled. The nurse may give up to 10 doses of the district-approved oral nonprescription medications. When students take 10 doses of a medication, the parent/guardian will be notified that a doctor's note will be needed in order to continue to give the student the medication.

All other nonprescription medications must have a doctor's note and must be in the original container & must be properly labeled. The parent/guardian must complete & sign the Request for Administration of Medication form & send the medication to school.

*All prescription medication that cannot be scheduled for other than school hours may be given at school. **All medication must be turned in to the nurse upon arrival to school. A student may be subject to FISD disciplinary action if found with medication.*** We must receive a completed & signed Request for Administration of Medication form from the parent/guardian. The medication must be in the original container & must be properly labeled.

A list of medications that are used in the school clinic is available upon request from the school nurse. Please contact your school nurse with any questions.

PARKING ON CAMPUS

- Drivers are required to register vehicles through the Main Office and obtain a parking sticker. Stickers are to be displayed while the registered vehicle is parked at Frisco High School. Stickers are to be displayed on the driver's side front window. Stickers are removable and can be re-applied.
- Registration and stickers are free and are the responsibility of the driver.
- In the event of loss, damage or theft, drivers are required to pay \$25.00 to obtain another sticker. Drivers are required to notify the office in the event a sticker is lost or stolen.
- Vehicle registration stickers are the property of Frisco High School. Stickers may not be traded, loaned, given away, borrowed or sold. The sticker is intended for the sole use of the student registering the car. If driver withdraws from school or the sticker is no longer needed it must be returned to the office.
- Students are not permitted to park on campus without a sticker. Contact the office if you are driving an alternate car without a sticker.
- Parking lot attendants will issue "warning stickers" to drivers in violation of parking guidelines.
- Students are responsible for any damages caused to school property or other vehicles.

Students who violate the FHS parking policy will face disciplinary consequences detailed below, regardless of the circumstance under which the policy was violated.

Parking consequences:

1. 1st Violation Warning posted on vehicle
2. 2nd Violation Warning posted on vehicle
3. 3rd Violation Car will be booted

*A \$20 administration fee will be assessed for a boot to be removed from a vehicle parked on the FHS campus illegally.

PEP RALLIES

In order to attend FHS Pep Rallies, students must wear Royal blue and/or Gold attire. For pep rallies, students may dress more spirited in "blue and gold from head to toe." Attendance will not be permitted if the student is not dressed in this attire.

STUDENT STAFFING (CAMPUS INTERVENTION TEAM/C.I.T)

If a counselor, teacher or administrator determines that a student is severely at risk academically or behaviorally they may request a “staffing/CIT” be held involving all of the student’s teachers, counselor, and assistant principal of the student and the parents. This can be an effective tool in combating serious academic and behavioral problems. These meetings will be coordinated by a counselor or administrator and scheduled so that everyone may attend.

TARDY POLICY

Tardiness is viewed as a disruption to the classroom environment. Coming in late not only deprives the tardy student of full learning time, but also disrupts the education of other students and the effectiveness of the teacher. Promptness and punctuality are skills necessary and beneficial for both school and the work place.

Students tardy to any class period will not be allowed to enter without an admit slip from the computerized tardy system. The tardy system will assign consequences as listed:

- Tardy 1-2-3 Warnings
- Tardy 4-5-6 1 hour Thursday Night Live (TNL) detention
- Tardy 7-8 2 hours TNL detention
- Tardy 9 One day In School Suspension
- Tardy 10 Two days In School Suspension
- Tardy 11 Two days Out of School Suspension
- Tardy 12 Further consequences will be assigned. Consequences can include OSS, SOC, and/or Truancy Court

Failure to serve assigned consequences may result in further consequences such as ISS/OSS or truancy charges.

Flagrant disregard for the tardy policy may result in accelerated assignment of disciplinary consequences.

Consequences for tardiness are assigned from the cumulative count of ALL combined classes. The tardy count starts over each semester.

TRUANCY

As set down in Sub-Chapter C of Chapter 25, Section 25.092 of the Texas Education Code, a student is required to attend each class 90% of the days scheduled in a given semester in order to receive credit for said class. If a student does not attend a class 90% of the time, it is the policy of FISD to allow the student to make up the missed time in either Saturday School and/or Detentions prior to the end of the semester in which the time was missed in order to come into compliance with the law and gain credit for the class in question. (Time made up in Saturday School will be at a cost of \$5 per hour as is all other Saturday School assignments.)

RAPTOR TECHNOLOGY VISITOR REGISTRATION SYSTEM

The initial time any visitor comes to school and needs to enter beyond the double door entry, the visitor will need to provide a driver license/id to be scanned. This enables the Raptor Technology to check the national database for registered sex offenders.

VISITORS

All visitors must check in the front office. Visitors are not allowed in the building during school business hours except for official business such as transcripts, diplomas or as approved by principal. During the school day, former students and students from other schools not taking classes at FHS may not be in classrooms during student instructional time. Violators will be removed from campus and will be subject to “no trespassing to any Frisco High School events” for a minimum of 2 consecutive years. Parents may not monitor classroom activities without prior approval of the principal.

VISITORS FOR LUNCH

Any person not in listed as a student’s contact wishing to visit that student for lunch must complete a request form 24 hours prior to the visit. Requests may be obtained in the FHS front office.

DISCIPLINE ADDENDUM

DESCRIPTIONS OF DISCIPLINARY SETTINGS

1. **Detention** - 1-hour session held on Tuesday and Thursday, 7:45-8:45 a.m. and Tuesday 4:20-5:20 p.m.
2. **In-School Suspension (ISS)** – 1 to 10 days in a supervised setting from 9:00 a.m. to 4:10 p.m. isolated from other students, including lunch period. Students who have late arrival or early release will be required to serve from 9:00 a.m. to 4:10 p.m. Attendance at and participation in school activities is suspended. Schoolwork for each teacher is completed in this setting. Work that is not completed will result in additional ISS time until the work is satisfactorily completed. Students must report directly to the ISS classroom or their assistant principal's office upon arrival at school on days they are assigned to ISS.
3. **Out of School Suspension (OSS)** – 1-3 consecutive days in an off-campus setting. Schoolwork must be accepted. Students must turn in their assignments upon their return to school or the FHS late policy will be enforced. Students may not attend any school functions during this time.
4. **Thursday Night Live (TNL)** – 1 to 2 hour supervised detention on Thursday afternoon from 4:20 p.m. until 6:20 p.m. TNL is assigned to students who have accumulated excessive tardies. *See FHS Tardy Policy for details.*
5. **Saturday School** - Students who have attendance problems or have failed to serve detention are assigned to a Saturday School morning detention from 9:00 a.m. until 12:00 p.m. All students who are assigned to Saturday School are required to pay a fee of \$5.00 per hour assigned. Students may earn their fees for Saturday School by doing community service at FHS under the supervision of the assistant principal. The circumstances under which a student may be assigned to Saturday School are:
 - a. Excessive absences: The State Compulsory Attendance Law requires that a student must be in attendance at least 90% of the time in order to receive credit for the class. With Block Scheduling, a student with 5 or more absences per semester, in a class is not in compliance and therefore cannot receive credit even if the student has a passing average. However, this same law states that the school district may allow the student to make up time in order to gain credit for the class. At FHS, an attendance committee convenes to review student attendance and determines the amount of time a student is to make-up.
 - b. Truancy: According to the State Compulsory Attendance Law, a student is considered to be truant if he/she has an unexcused absence of any kind, leaves campus without permission (without signing out in the office), or misses 3 consecutive days for no valid reason.
 - c. Students who fail to attend an assigned Detention will:
 - i. 1st Offense – assigned an additional Detention
 - ii. 2nd Offense – assigned to a Saturday School to go along with the previously

assigned Detentions

- d. Students who fail to attend an assigned Saturday School will:
 - i. 1st Offense – assigned an additional Saturday School
 - ii. 2nd Offense – assigned an additional Saturday School and three (3) days In School Suspension (ISS)
 - iii. 3rd Offense – assigned to DAEP
6. **DAEP Placement** - The Fisd Alternative Education Program (DAEP) is provided at the Student Opportunity Center (SOC) at 6928 Maple Street in Frisco. Transportation to and from SOC is the student/parent's responsibility. SOC provides behaviorally at-risk students with an alternative and innovative instructional environment which helps motivate the student to develop appropriate coping skills. Students assigned to SOC are prohibited from attending any school activities and prohibited from being on any Fisd campus during the placement.
7. **Expulsion** - Student dismissed from school for the remainder of a semester or remainder of the school year and will be assigned to the Juvenile Justice Alternative Education Program (JJAEP) in McKinney. The district will provide transportation to the JJAEP.

Students with disabilities are subject to applicable State and Federal law in addition to the code of conduct. To the extent any conflict exists, state and/or federal law will prevail.