

Frisco ISD Dual Credit Clinical Program Qualification Process

Students interested in participating in a clinical program for the 2025-2026 academic year will need to complete the following qualification process in order to be considered for a position in a dual-credit clinical program.

Courses requiring Collin Qualification Process:

- **Health Science Clinical (CNA)**
- **Emergency Medical Technician (EMT)**
- **Pharmacy Technician**
- **Practicum in Health Science (PCT)**
- **Rehabilitation Aide (RA)**

Course requiring an Interest Form ONLY:

- **Medical Scribe**

Please read the following steps CAREFULLY and be sure that you fully complete all parts of the application in order to earn the best score possible.

The following requirements must be submitted no later than **Friday, January 10, 2025, at 5:00 p.m. (CST)** to qualify. Students who do not complete the required application process by this deadline will forfeit their opportunity to participate in a Dual Credit Health Science Clinical program.

MEDICAL SCRIBE ONLY:

PLEASE READ THE FOLLOWING INFORMATION VERY CAREFULLY:

The Medical Scribe program will be offered 100% online. It has no clinical rotations included in the program (and therefore, no immunization requirements), but does offer students the ability to take a certification exam after completing their coursework.

Students who are interested in the Medical Scribe program as their FIRST and ONLY choice will need to complete this interest form: <https://forms.office.com/r/ZaYEzPq09E>

Students who want to choose CNA, EMT, Pharmacy Tech, PCT, or Rehabilitation Aide and/or are planning to include Medical Scribe as their SECOND choice will need to complete the Medical Scribe interest form AND the Student Information Form described below.

QUALIFICATION PROCESS STEPS:

Students wanting to apply for CNA, EMT, Pharmacy Tech, PCT, or Rehab. Aide program must complete the following steps:

1. Apply to Collin College and obtain a CWID (if you are currently an active Collin College dual credit student, you can skip this step) <https://www.applytexas.org/>
2. **Complete the Health Sciences Student Application Form**
The main portion of the clinical program qualification process is the Student Application Form. Each student will complete the following sections within the form:

Student Application Link: <https://forms.gle/YDbjDamKbryg853V6>

- **Demographic Information:** Please ensure you provide ACCURATE demographic and contact information in this section of the form. The information you provide here is how you will be contacted with the results of this qualification process. We are not responsible for typos in email addresses.
- **Functional Abilities/Special Circumstances:** Please review the functional abilities section to determine if you meet the required criteria. If you have contacted us or spoken with us at one of our presentations about a special circumstance or something we need to consider regarding your application, please include that information in this section to remind us about your situation.
- **Short Answer Questions:** Students are required to complete four short answer questions as part of their Student Information Form. It is highly recommended that students type and save their answers to the short answer questions in another document first – preferably one that can check spelling, grammar, punctuation, etc. Please keep your responses clear and concise. (Between 100-150 words per question)
- **Current Grades and Attendance from Online Gradebook or Student Portal/Transcript & Attendance Release:** Please provide a screen print of your current grades from your online gradebook or student portal (Skyward, etc.) that includes your name and all current classes/grades. Please also provide a screen print of your current 2024 year-to-date attendance (with your name visible) from your online student portal. Access to current transcripts and attendance records may also be required for completion of the clinical application process. If needed, these documents will be obtained by the Director of your selected Health Science program for review. Please save these documents as PDF files with the following titles. FirstName_LastName_Grades.pdf and FirstName_LastName_Attendance.pdf (Example: John_Doe_Grades.pdf)
- **Clinical Program Selection:** Students will select up to their Top THREE clinical program choices. Keep in mind that each of the programs has limited enrollment capacity. DO NOT select courses in your top two choices that you are not willing/interested in taking, as students will be placed in programs based on their overall qualification score and availability of seats. Please note: Due to enrollment limitations, not all students who apply will be able to be accepted into a clinical program.
- **Teacher Recommendations Requirement:** Each student is required to have TWO total teacher recommendations.
 - ONE recommendation from a CURRENT core subject teacher (Select ONE current teacher from the following options: Math, English, Science, or History)
 - ONE from a CURRENT teacher of your choice (core class or elective: Ex. Art, Band, Cheer, Head Coach, etc.) This must be a teacher from a class in which you are currently receiving a grade.)

Students are responsible for requesting and providing the following link to their teacher to complete.

Please provide the following link to your teacher to submit their recommendations.

<https://forms.gle/54XU1w3UahSJa37NA>

(To be completed by teachers ONLY; this form does require the teacher to submit their school email address. The responses made by your teachers are confidential and are not shared with students.)

Please DO NOT attempt to complete and/or submit this form by yourself, or you will be disqualified from the clinical qualification process.

Please ensure your teacher submits their answers in the Google form by the application deadline. (Teacher recommendations will not be accepted after the application deadline date)

Students are responsible for following up with their teachers to ensure completion, we will not email your teacher directly to request they complete the form. We will not respond to email requests regarding teacher recommendation submissions or emails related to teacher recommendation responses.

EMT applicants:

Please also complete this application: <https://forms.gle/2ZByMgePUVWGaM9w7>

DON'T FORGET TO HIT SUBMIT ON YOUR APPLICATION FORM

**APPLICATION DEADLINE:
January 10, 2025, 5:00 p.m. (CST)**

NEXT STEPS:

Following the submission deadline, all student information will be reviewed by a committee of faculty and staff at Collin College and scored based on an established rubric. Students will be placed into groups based on their first-choice programs and ranked in the order of their overall rubric scores. If there is a tie, submission dates will be used to rank students in the order in which they are received.

If you list an email address on your application, please ensure you are checking your email account inbox and junk folder regularly. Some emails are sent containing time-sensitive information or due dates for responses. Program offers will be provided via email. If a response to your program offer is not received by the provided deadline, your seat will be offered to the next student on the waitlist.

We look forward to receiving your application and wish you the best of luck in the process!

Please direct questions to the following email addresses:

CNA/PCT: HealthProfessions@collin.edu

Pharmacy Tech: MJones@collin.edu

Rehab. Aide: JSandoval@collin.edu

EMT: EMSInfo@collin.edu

Medical Scribe: LDeutsch@collin.edu